



United States
Department of
Agriculture

National Institute
of Food
and Agriculture

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OFFICE OF GRANTS AND FINANCIAL MANAGEMENT

OVERVIEW

THE OFFICE OF GRANTS AND FINANCIAL MANAGEMENT (OGFM) supports the National Institute of Food and Agriculture's (NIFA) mission of advancing food and agricultural science by administering grants, cooperative agreements, and other federal financial assistance with policy, funding, and oversight. OGFM is comprised of three main divisions: the Awards Management Division (AMD), Financial Operations Division (FOD), and the Policy and Oversight Division (POD). AMD develops, executes, and administers

cooperative agreements and grant awards. FOD authorizes all new payments to grantees, maintains the official accounting records, and oversees financial reporting. POD develops regulations, policies, and procedures that are related to federal financial assistance and performs administrative/financial reviews, audit resolution, and compliance-related activities. OGFM

also oversees and implements NIFA's A-123 Internal Control (checks and balances) and quality assurance processes. OGFM recently implemented an integrated, tactical, and actionable vision-based strategic plan to implement executable action plans and track interim milestones and related performance indicators.

37%

Percent reduction of key controls within the Grants Management Business Process Cycle

46%

Percent reduction in overall cost of compliance since FY09

DIVISIONS

AWARDS MANAGEMENT DIVISION

This division is responsible for the award and management of over \$1.2 billion of NIFA funding. AMD supports NIFA grantees, stakeholders, and customers with expertise and resources by performing pre-award processes, making the actual grant awards, and analyzing post-award requests.

AMD reviews financial data on an annual basis, performs site visits to assure grant compliance, and is the caretaker and steward of the official award file for audit purposes.

FINANCIAL OPERATIONS DIVISION

This division is the focal point for the agency's financial management activities related to federal assistance programs. FOD plans, directs, coordinates, and manages programs related to NIFA's financial management.

Operational financial activities include obligating and authorizing funds, preparing budgetary reports, creating financial data codes, processing data for federal assistance awards, financial grant close-outs, and preparing inter/intra agency agreements.

POLICY AND OVERSIGHT DIVISION

This division develops both internal and external policy and regulatory guidance for grants in research, education, Extension, and capacity building in the areas of food and agricultural science, as well as in the area of the Veterinarian Medicine Loan Repayment Program. POD also provides technical assistance for NIFA program managers, posts grant application packages to the Grants.gov website, and requests legal interpretations of legislations and implementing regulations.

CONTACT INFORMATION

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